

**GREEN TOWNSHIP BOARD OF EDUCATION
AGENDA
Regular Meeting
November 20, 2019**

Time: 7:30 p.m.

Place: Green Hills School – Library

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

	<u>Term</u> <u>Expires</u>	<u>Roll</u> <u>Call</u>
Mrs. Marie Bilik- President	2020	_____
Mrs. Ann Marie Cooke – Vice-President	2021	_____
Mr. Jonathan Ernst	2019	_____
Mr. Matthew Fox	2020	_____
Mr. Scott Guzzo	2019	_____
Mr. Noah Haiduc-Dale	2019	_____
Mrs. Denise Kelly-Jones	2020	_____
Ms. Kristin Post	2021	_____
Mr. Michael Rose	2021	_____
Dr. Lydia Furnari		_____
Ms. Sallyann McCarty, SBA		_____

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. AUDIT PRESENTATION – Nisiovoccia, LLP

- Presentation of the 18-19 Comprehensive Annual Financial Report by William Schroeder, Partner at Nisiovoccia.

III. EDUCATIONAL PRESENTATION

- Curriculum presentations
 - o Health K-2
 - o Art

IV. CORRESPONDENCE

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

B. PTA UPDATE – Mrs. Jones

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

D. SUPERINTENDENT’S REPORT – Dr. Lydia Furnari

VII. DISCUSSION/ACTION ITEMS

- A. Tri-District Consortium Mission Statement
- B. Regionalization/Consolidation

VIII. SUPERINTENDENT SEARCH

- A. Future dates for Superintendent Search (November 25, 2019)

VIX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. BOARD BUSINESS – Ann Marie Cooke

- A. Motion to accept minutes of the following meetings:

- 1. Regular meeting of October 16, 2019. (**attachment**)
(Note: There was no executive session.)

Motion..... Second.....

/Roll Call/

XII. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

- 1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Ruth Regavich	Observe LLI Program in Action	Franklin Lakes Elementary School	12/11/19	Registration Mileage/Tolls	None \$28.00
				Total	\$28.00

Debbie Simmons	Observe LLI Program in Action	Franklin Lakes Elementary School	12/11/19	Registration Mileage/Tolls Total	None \$28.00 \$28.00
Kristen Waters	Observe LLI Program in Action	Franklin Lakes Elementary School	12/11/19	Registration Mileage/Tolls Total	None \$28.00 \$28.00
Jennifer Romano	NJ Association of School Librarians Fall Conference	NJASL / Hilton East Brunswick Hotel	12/9 & 12/10/19	Registration Mileage/Tolls Total	\$230.00 \$87.50 \$317.50
Beth Voris	Sussex County Gifted & Talented Consortium Planning Meeting	SCGTC / Lafayette School	1/17/19	Registration Mileage/Tolls Total	None \$8.06 \$8.06

Motion..... Second.....

/Roll Call/

2. Motion to approve proposed field trips for the 2019-2020 school year as per the attached schedule. **(attachment)**

Motion Second

/Roll Call/

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list from October 17th through November 20th 2019 for a total of \$1,188,455.22. **(attachment)**

Motion Second

/Roll Call/

2. Motion to approve the attached disbursements for November 2019 from the Student Activities Account in the amount of \$1,485.94 and the Business Office Petty Cash Account in the amount of \$38.50. **(attachment)**

Motion Second

/Roll Call/

September 2019 Financial Reports (attachment)

3. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion Second

/Roll Call/

- 4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion Second

/Roll Call/

- 5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 2019.

Motion Second

/Roll Call/

- 6. Motion to approve transfers for September 2019.

Motion Second

/Roll Call/

- 7. Motion to approve the submission of the LRFP as follows:

FIVE-YEAR AMENDMENT OF LONG-RANGE FACILITIES PLAN WHEREAS, N.J.S.A. 18A:7G-4 requires the Green Hills Board of Education to amend its Long-range Facilities Plan (“LRFP”) on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

WHEREAS, the Green Hills Board of Education has previously contracted with its Architect, DMR Architects, to prepare an amended LRFP in compliance with such requirements, which has been accomplished; and

WHEREAS, Green Hills Board of Education resolution amending the approved Long-range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.), as amended by P.L. 2007, c. 137, and the applicable provisions of N.J.A.C. 6A:26-1 et seq. (Educational Facilities Code);

NOW, THEREFORE, BE IT RESOLVED, that the Green Hills Board of Education hereby approves the latest amended Long-range Facilities Plan on file in the office of the Superintendent/Business administrator and authorizes submission of same to the New Jersey Department of Education; and be it

FURTHER RESOLVED, the Green Hills Board of Education hereby authorizes and directs its Superintendent/ School Business Administrator and its Architect to take any steps necessary to effectuate the terms of this resolution and to submit the five-year LRFPA amendment to the New Jersey Department of Education. (attachment).

(Note: This was approved at the October meeting. Re-approval was needed due to a typographical error.)

Motion Second

/Roll Call/

- 8. Motion to approve disbursement from the Student Activities account in the amount of \$2,404.00 payable to Gertrude Hawk for the caramel apple fundraiser.

Motion Second

/Roll Call/

- 9. Motion to approve disbursement from the Student Activities account in the amount of \$2,373.00 payable to the Tranquility Farm for the pie fundraiser.

Motion Second

/Roll Call/

- 10. Motion to approve disbursement from the Student Activities account in the amount of \$813.00 payable to Greene’s Beans Cafe for the coffee fundraiser.

Motion Second

/Roll Call/

- 11. Motion to approve the revised Fund 10 Board Secretary’s and Treasurer’s reports from June – August 2019. (The revision is due the transfer of \$100,000 into the Capital reserve as of June 2019.) Attachments

Motion Second

/Roll Call/

- 12. Motion to accept the Comprehensive Annual Financial Report (CAFR) as well as the

Auditor's Management Report for the fiscal year ended June 30, 2019. There was no corrective action plan. (**attachment – audit synopsis/summary**)

Motion Second

/Roll Call/

October 2019 Financial Reports (attachment)

13. Motion to accept the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of October 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion Second

/Roll Call/

14. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of October 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion Second

/Roll Call/

15. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 2019.

Motion Second

/Roll Call/

16. Motion to approve transfers for September 2019.

Motion Second

/Roll Call/

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve the retroactive salary adjustment from 2% to 2.8% for support staff totaling \$2,303.57, as recommended by the Interim Superintendent. **(attachment)**

Motion Second

/Roll Call/

2. Motion to approve renewal of Hannah Stobie as a Substitute Teacher for the 2019-2020 school year, as recommended by the Interim Superintendent.

Motion Second

/Roll Call/

3. Motion to accept the resignation of Sallyann McCarty, Business Administrator/ Board Secretary, effective January 10, 2019, as recommended by the Interim Superintendent. **(attachment)**

Motion Second

/Roll Call/

D. POLICY COMMITTEE – Mrs. Denise Kelly-Jones, Chairperson

Updates as applicable

XIII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XIV. CLOSED MEETING

Closed Meeting Motion was read by _____.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy

- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____.

Motion Second

/Roll Call/

XV. RECONVENE

Motion to reconvene into public session.

Motion Second

/Roll Call/

XVI. ADJOURNMENT

Motion Second

/Roll Call/